



Volunteer Application

Butterflies, Bugs and Botany at Fair Park

Name: _____ Date: _____

Mailing Address: _____

Day Phone: _____ Evening Phone: _____ Cell Phone: _____

E-mail address: _____

Birth date: _____ Place of Employment/Job Title: _____

Are you with an organization? Master Gardener / Master Naturalist / Master Composter /

Community Restitution / Service Learning / Service Learning / College: _____

Professional Organizations you are a member of _____

Hobbies/Special Talents: _____

Days/ Time you are available: weekdays weekends both

Frequency you wish to volunteer at: Once a Week Once a Month Other, explain:

I want to volunteer for: Computer/Clerical Discovery Docent EK School Programs

Weekend Events Greenhouse Gardening 2009 State Fair

I understand that as a Texas Discovery Gardens Volunteer I will be required to undergo a Criminal Background Check.

Signature



Emergency Medical Hold Harmless Form

Please fill out completely and hand to a permanent staff member of Texas Discovery Gardens prior to volunteering

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Name: _____

Contact in case of emergency: _____

Relationship: _____

Telephone Number(s): _____

Name and telephone no. of physician: _____

Address of physician: _____

Please list any allergies, respiratory or other medical conditions: _____

In case of emergency, you will be transported to the nearest qualified medical facility. Attempts will be made to reach your emergency contact and your physician.

I understand that by signing this form I agree to hold Texas Discovery Gardens, its staff and volunteers harmless and in no way negligent should I have an accident on the premises, or during a Texas Discovery Garden's sanctioned off-site program or field trip.

Signature of applicant: _____

Signature of parent or guardian (if under 18): _____

Date: _____



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Consent for Criminal Background History Check

Authorization/Waiver/Indemnity

I hereby give my permission to the Texas Discovery Gardens to obtain information relating to my criminal history record through PublicData.com. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications. I understand that this information will be used, in part, to determine my eligibility for a volunteer position with this organization. I also understand that as long as I remain a volunteer here the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and a procedure is available for clarification, if I dispute the record as received.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release, and forever discharge and agree to indemnify the Texas Discovery Gardens and PublicData.com and each of their officers, directors, employees and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever and any and all related attorney's fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become a volunteer.

Have you ever been convicted of an offense other than a minor traffic violation? If so, please describe below.

Print your First Name

Middle Name

Last Name

Signature

Date of Birth

Date

Texas Discovery Gardens

Code of Ethics and Rules

1. Smoking or use of tobacco products in the Visitor Center, House of the Future or Greenhouse Complex is prohibited.
2. Using, possessing, or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers must treat everyone they talk to with respect and consideration (no profanity allowed).
4. Volunteers will engage the public. Please do not bring reading materials, cell phones, or anything else that will distract you from the visitors.
5. Volunteers shall not take photographs during their shifts.
6. Volunteers will arrive on-time and be well-prepared for their duty shifts.
7. Volunteers will first try to find a replacement if they must miss a scheduled shift, or call Blake at 214 – 428 - 7476 ext. 24 as soon as possible.
8. Volunteers will dress appropriately for their volunteer position. Apparel or jewelry with political or religious slogans are not allowed. You are advised to wear closed-toed, non-slip shoes.
9. Volunteers are representatives of the Texas Discovery Gardens and will conduct themselves accordingly- environmentally aware, friendly and helpful citizens. Be positive, not critical.
10. Volunteers will not comment on religious or personal beliefs while on duty and in public.
11. Volunteers will enjoy themselves and share their enthusiasm for Texas Discovery Gardens with the visitors.

I have read the code of ethics and rules and fully agree with the conditions described.

I understand I will be relieved of my duties if found guilty of any major violations.

Signature

Date